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|  | **Standard of Excellence** | **Comments** |
| **Information Content** | * Provides accurate summary of the law
* Assumes no extensive knowledge of tax law
* Introductory/overview & conclusion slide included
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| **Power Point Slides** | * Easy to follow
* Includes graphics
* Avoids excessive use of bullet points and lists
* Does NOT contain everything the audiences should learn (speaker should add to presentation)
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| **Presentation Skills** | * Presenters will have appropriate dress (business casual, at a minimum).
* Presenters will speak slowly and clearly and will NOT simply read the slides.
* Each group member will present—good transitions between speakers expected
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