

Ten-point Evaluation of Service Learning Paper 1 (based on the assignment).

1. Paper is 3-5 pages long
2. You explain: your service learning opportunity,
3. Responsibilities,
4. and qualifications.
5. You explain how you plan to accomplish your goals.
6. You include a timeline of your activities and
7. a copy of your contract (including the end date of your services and signatures).
8. Your writing is clear.
9. Your paper does not contain excessive errors.
10. Your writing is lively and interesting.

**Course policies regarding the Submission and Evaluation of Papers:** The format of your papers should follow the guidelines set forth in the *MLA Handbook for Writers of Research Papers*, Sixth Edition (2003). These guidelines are concisely illustrated in the sample student research essay printed in Andrea A. Lunsford's *Everyday Writer*, Third Edition (403-412). Because it contains essential and readily accessible information about the preparation and submission of student papers, *The Everyday Writer* is a recommended texts for students in KU English Department courses at or below the 300-level. Papers that contain numerous mechanical errors cannot be counted as excellent or very good. Be sure to revise and proofread your papers. I suggest that you work with the Writing Center and/or a writing partner or group to prepare writing for submission. I typically return graded papers 1-2 weeks after the due date. I do not accept late papers.

The following policy statements on plagiarism and writing assistance are largely borrowed from Dorice Elliott, Chairperson, English Department. **Plagiarism:** Stealing and passing off as your own someone else's ideas or words, or using information from another's work without crediting the source, is called "plagiarism." Some specific examples of actions that constitute plagiarism include pasting together uncredited information or ideas from the Internet or published sources, submitting an entire paper written by someone else, submitting a paper written for another class (and thus not original work), and copying another student's work (even with the student's permission). In order to avoid unintentional plagiarism and to represent your work honestly, you will need to be meticulous about giving credit to any and all sources, whether directly quoted (even a few words) or paraphrased. There will be a zero tolerance policy for any type of plagiarism in this class. All incidents of plagiarism will be penalized (you will fail the course), reported, and kept on file in the English Department, the College of Liberal Arts and Sciences, and the University Provost's Office.

**Writing Assistance:** For help with your writing, I strongly encourage you to contact KU's writing centers, called Writer's Roosts. At a Writer's Roost you can talk about your writing with trained tutors or consult reference materials in a comfortable working environment. You may ask for feedback on your papers, advice and tips on writing (for all your courses), or for guidance on special writing tasks. Please check the website at <http://www.writing.ku.edu/students/> for current locations and hours. The Writing Center welcomes both drop-ins and appointments, and there is no charge for their services. For more information, please call 864-2399 or send an e-mail to [writing@ku.edu](mailto:writing@ku.edu). The website is loaded with helpful information about writing of all sorts, so even if you consider yourself a good writer, you should check it out!

## Ten-point Evaluation of Book Discussion Paper 1 (based on the assignment)

1. Paper is 3-5 pages long.
2. You describe the text in your own words and to the best of your abilities.
3. You offer a personal response to the text.
4. You use specific material from the text.
5. You illustrate your points.
6. You select and defend a focus for a discussion of the text.
7. Your focus engages with the question of Jewish American identity formation.
8. Your writing is clear.
9. Your paper does not contain excessive errors.
10. Your writing is lively and interesting.

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