this document is our contract. read it carefully.

academic integrity

Elon’s honor pledge calls for a commitment to Elon’s shared values of Honesty, Integrity, Respect and Responsibility.

To be clear about what constitutes violations of these values, students should be familiar with code of conduct policies in the student handbook, including violations, outlined at http://www.elon.edu/e-web/students/handbook/violations/default.xhtml.

Students with questions about the specific interpretation of these values and violations as they relate to this course should contact this instructor immediately. Violations in academic-related areas will be documented in an incident report which will be maintained in the Office of Student Conduct, and may result in a lowering of the course grade and/or failure of the course with an Honor Code F.

Violations specifically covered by academic honor code policies include: plagiarism, cheating, lying, stealing and the facilitation of another’s dishonesty. Multiple violations will normally result in a student’s temporary suspension from the University.

academic accommodations

If you are a student with a documented disability who will require accommodations in this course, please register with Disabilities Services in the Duke Building, Room 108 (278-6500), for assistance in developing a plan to address your academic needs. For more information about Disabilities Services, please visit the website http://www.elon.edu/e-web/academics/support/disabilities_services.xhtml.

attendance

You may miss three class meetings without excuse or repercussion.

Any and all absences due to the observance of religious holidays will cumulatively be equivalent to one excused absence. Students who wish to observe a holiday during the semester must complete the online Religious Observance Notification Form (RONF), available at the following website within the first two weeks of the semester. http://www.elon.edu/e-web/students/religious_life/ReligiousHolidays.xhtml

This policy does not apply during the final examination period. Students are required to make prior arrangements with the instructor for completion of any work missed during the absence. Students may contact the Truitt Center staff with any questions (336-278-7729).

Per departmental policy, after three absences, each unexcused absence will result in the lowering of the final course grade by two full points.

printed name:

________________________________________

signature & date:

________________________________________

nota bene!

be sure that you understand each of the policies to the left before you sign this document.

the syllabus counts, too

policies specific to this course, the way in which it is structured, and the ways in which it is administered are included in this document. by signing it, you are confirming that you have read and fully understand all aspects of this course.

questions?

it’s normal for questions to arise even after our lengthy syllabus conversation on the first day. should any questions arise as the term arises, please feel free to ask! again, however, be sure that you fully understand the policies before you sign this document.

A FEW REMINDERS, THEN...

ALL CHALLENGES MUST BE TAKEN IN CLASS

ALL MOODLE TASKS FOR A GIVEN CHAPTER MUST BE COMPLETED BY 5:00AM ON THE DAY THAT YOU’D LIKE TO WORK ON THAT CHAPTER IN CLASS

ALL COMPONENTS OF THE COURSE MUST BE COMPLETED IN ORDER TO PASS THE COURSE