

	<b>Standard of Excellence</b>	<b>Comments</b>
<b>Information Content</b>	<ul style="list-style-type: none"> <li>○ Provides accurate summary of the law</li> <li>○ Assumes no extensive knowledge of tax law</li> <li>○ Introductory/overview &amp; conclusion slide included</li> </ul>	
<b>Power Point Slides</b>	<ul style="list-style-type: none"> <li>○ Easy to follow</li> <li>○ Includes graphics</li> <li>○ Avoids excessive use of bullet points and lists</li> <li>○ Does NOT contain everything the audiences should learn (speaker should add to presentation)</li> </ul>	
<b>Presentation Skills</b>	<ul style="list-style-type: none"> <li>○ Presenters will have appropriate dress (business casual, at a minimum).</li> <li>○ Presenters will speak slowly and clearly and will NOT simply read the slides.</li> <li>○ Each group member will present—good transitions between speakers expected</li> </ul>	